

## GRAPHIC INSTRUCTIONS

<b>Paper Layout</b>
<b>Paper Size:</b> A4 Portrait
<b>Margins:</b> Top / Bottom / Left / Right: 2.5 cm
<b>Line spacing:</b> 1.5
<b>Spacing between paragraphs:</b> before: 0pt / after: 6pt
<b>Spacing between headings:</b> 1 blank line before every heading
<b>Do NOT include</b> page numbers, headers or footers

<b>Structure &amp; Style</b>
<b>Title of work:</b> Arial 16 Bold / Centered – Please capitalize the first letter of each word in your title
<b>Authors:</b> Arial 12 Bold / Centered – Authors should be listed by surname followed by first name initial and separated by commas Please use superscript numbers to link affiliations.
<b>Affiliations:</b> Arial 12 Normal / Centered – Please use commas when listing affiliations and only include the organization and country. Affiliations should be preceded by superscript numbers corresponding to the author list.
<b>Corresponding Author:</b> Arial 12 Normal / Centered – Only insert email address - Please use the asterisk (*) symbol for the corresponding author.
<b>Leave 2 blank lines after this section</b>

<b>Structure &amp; Style</b>
<p><b>Abstract:</b> the abstract body text is limited to approximately 1000 words Arial 12 Normal/ Justified Text – Please do not enumerate this section.</p> <p>Leave 1 blank line after this section</p>
<p><b>Keywords:</b> [max 5 words] Arial 12 Normal</p>
<p><b>References:</b> enumerated as follows [1., 2., 3., ...] Arial 12 Normal, all titles in Italics / Justified Text</p> <p>Ex: 1. Surname N., Surname N. and Surname N. (2004), <i>Title</i>, pag.</p>